

FACT SHEET

What is required and expected of Principal Investigators?

1. Material inventory - maintained in the University Laboratory Management System (LMS)
2. Risk Assessment – maintained in the University LMS with SDS's
3. Chemical Hygiene Plan and Standard Operating Procedures to document laboratory operations and processes
4. Oversight of operations
 - a. Register workers associated with this operation in the LMS
 - b. Periodic self-inspections
5. Adherence to prudent practices
 - a. Personal Protective Equipment assessment and use
 - b. Emergency equipment and spill kits available as appropriate
 - c. Equipment suitable for the work planned
 - d. Documentation of near misses and incidents
 - e. Documentation of training and Participation in required occupational medicine programs
 - f. Documentation of corrective actions addressing identified audit deficiencies
 - g. Timely, appropriate materials management – prudent purchasing, storage and disposal
6. Coordination with safety committees and EHS
7. Training
 - a. Provide/Coordinate all required chemical hygiene and other laboratory training for lab personnel
 - b. Document all completed training